

## **PROJECT MANAGER**

**Job Title:** Project Manager – Thousand Oaks, CA

### **Description:**

Gabe, Inc.® is in need of a project manager with experience in construction & automation systems of pharmaceutical equipment and facilities; including associated qualification and validation. Projects include upgrading of commercial/clinical equipment and facilities on site at the corporate headquarters and primary campus of a Fortune 500 pharmaceutical company. Projects are supported by both Client's full time staff as well as numerous contingent workers from other service suppliers.

### **Education:**

- Successful candidates will have a bachelor's degree in chemistry, biology, physics, or other life science related studies.
- Engineering and Information System degrees will receive favorable consideration.

### **Certifications:**

- None required.

### **Experience:**

- Minimum of 5-10 years of client facing pharmaceutical project management experience.
- Process engineering and development experience a plus.
- Strong skills in Microsoft software (Word, Excel, Visio, Projects) are required.
- Thorough knowledge of 21 CFR Parts 11, 210 and 211 is required.

### **Duties:**

- This job includes leading cross functional teams from project inception through closeout following client's Engineering Project Delivery model.
- A broad spectrum of pharmaceutical process knowledge is required, and experience with industrial processes and equipment is a plus.
- Strong project management, supervisory, oral communications, and technical writing skills are required.
- Client will provide all necessary training for specific project requirements.
- Client will provide access (local and remote) to necessary logistical, planning and reporting tools.

### **Position will be responsible for schedule and budget management of capital projects, which may include:**

- Budget development and cost/risk analysis, defense of budgets and participation in funding review
- Schedule development and construction coordination with facility shutdown windows
- Failure Mode Effects and Criticality Analysis
- Generation of RFP documents, contractor selection and management
- Quality/Validation protocol strategy development and document review
- Participation in facility schedule planning, coordination with facility staff to allow for minimal downtime
- Status updates to corporate leadership
- Management of change control, negotiation of requirements and strategy with corporate Quality Assurance staff.

### **Additional Desired Skills:**

- Piping specifications and mechanical knowledge

- Piping and instrumentation diagrams
- Strong engineering knowledge
- TrackWise, SAP, e-Builder, PMWeb
- Design, construction and operation pharmaceutical plants
- Technical reports
- Effective interpersonal communications
- Proficiency with process modeling programs
- Ability to interact effectively with clients

**Benefits:**

- Gabe, Inc.® offers a competitive compensation and benefits package.
- Position is located at client site in client office/manufacturing space.
- Normal working hours are 8:00 a.m. to 5:00 p.m. Monday through Friday, however irregular working hours should be expected during project execution.
- Pay is hourly with overtime and is commensurate with qualifications and experience.

Submit your Résumé

Thank you for your interest in Gabe, Inc.®

