

SENIOR PROJECT MANAGER

Job Title: Senior Project Manager – Thousand Oaks, CA

Description:

Gabe, Inc.® is in need of a Senior Project Manager with experience in commercial, industrial, and life science construction; including qualification and validation of pharmaceutical equipment and facilities. We are looking for people to fill roles in this capacity for existing clients to Gabe Inc.®

Projects include upgrading of existing commercial/industrial facilities and equipment, as well as commercial/clinical process equipment and manufacturing facilities on site at a corporate headquarters of a Fortune 500 pharmaceutical company. Projects are supported by both Client's full time staff as well as numerous contingent workers from other service suppliers.

Education:

- Successful candidates will have a bachelor's degree in chemistry, biology, physics, or other life science related studies.
- Engineering degrees will receive favorable consideration.

Certifications:

- None required.

Experience:

- Minimum of 5-10 years of client facing pharmaceutical project management experience.
- Process engineering and development experience a plus.
- Strong skills in Microsoft software (Word, Excel, Visio, Project) are required.
- Thorough knowledge of 21 CFR Parts 11, 210 and 211 is required.
- Experience with project budget development, cost tracking and schedule management is required.

Duties:

- This job includes leading cross functional teams from project inception through closeout following client's Engineering Project Delivery model.
- Project scope and resource definition, preparation of justification and presentation to client senior management is within the senior project manager's purview.
- Negotiation of implementation needs and resources with operations staff, complete responsibility for the safe and successful execution of projects with aggressive timelines.
- A broad spectrum of pharmaceutical process knowledge is required, and experience with industrial processes and equipment is a plus.
- Strong project management, supervisory, oral communications, and technical writing skills are required.
- Client will provide and require all necessary training for specific project requirements.
- Client will provide access (local and remote) to necessary logistical, planning and reporting tools.

Position will be responsible for schedule and budget management of capital projects, which may include:

- Budget development and cost/risk analysis, defense of budgets and participation in funding review
- Schedule development and construction coordination with facility shutdown windows
- Failure Mode Effects and Criticality Analysis
- Generation of RFP documents, contractor selection and management

- Quality/Validation protocol strategy development and document review
- Participation in facility schedule planning, coordination with facility staff to allow for minimal downtime
- Status updates to corporate leadership
- Management of change control, negotiation of requirements and strategy with corporate Quality Assurance staff.
- Additional Desired Skills:
 - Piping specifications and mechanical knowledge
 - Piping and instrumentation diagrams
 - Strong engineering knowledge
 - TrackWise, SAP, e-Builder, PMWeb
 - Design, construction and operation pharmaceutical plants
 - Technical reports
 - Effective interpersonal communications
 - Proficiency with process modeling programs
 - Ability to interact effectively with clients

Benefits:

- Gabe, Inc.® offers a competitive compensation and benefits package.
- Position is located at client site in client office/manufacturing space.
- Normal working hours are 8:00 a.m. to 5:00 p.m. Monday through Friday, however irregular working hours should be expected during project execution.
- Pay is hourly with overtime and is commensurate with qualifications and experience.

Submit your Résumé

Thank you for your interest in Gabe, Inc.®

